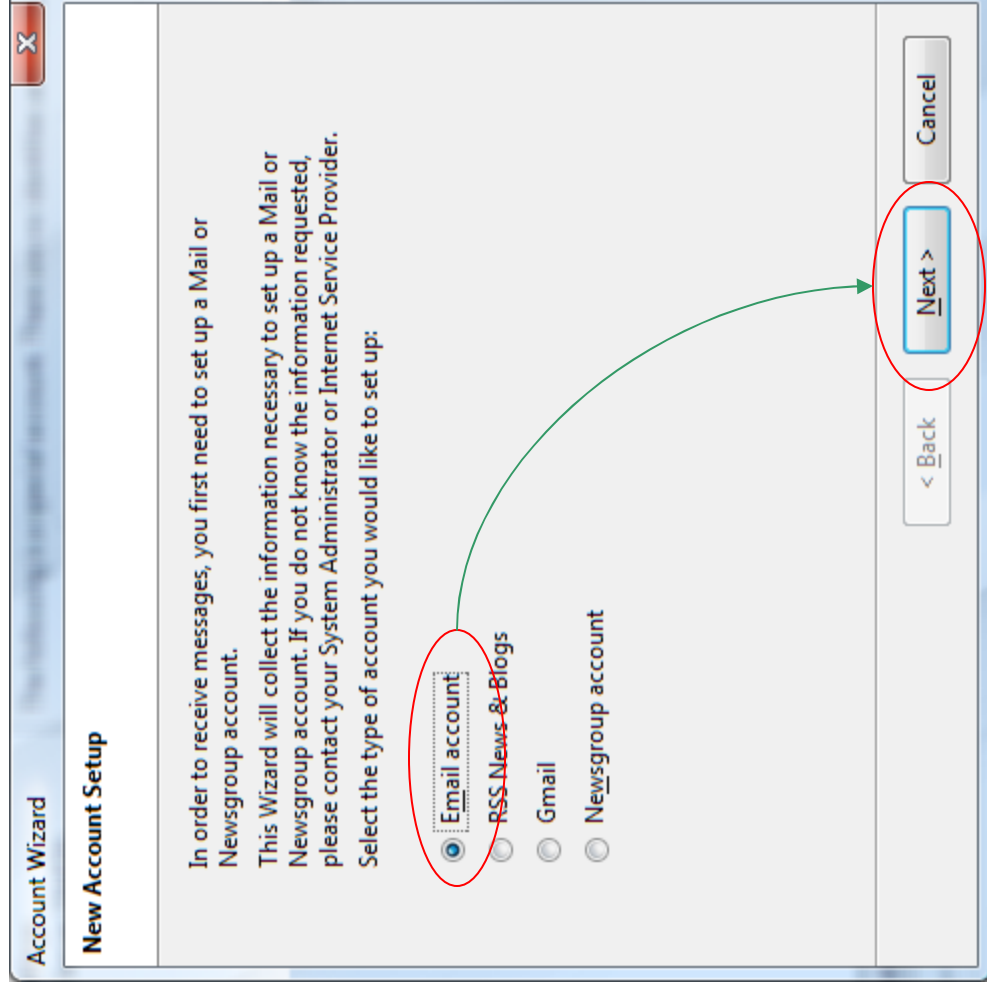


Using IMAP with Thunderbird at 040 Hosting



Step 1: New Account Setup



Step 2: Creating Identity for Thunderbird

The screenshot shows the 'Identity' step of the Thunderbird Account Wizard. The window title is 'Account Wizard'. The main heading is 'Identity'. Below the heading, there is a paragraph: 'Each account has an identity, which is the information that identifies you to others when they receive your messages.' This is followed by two instructions: 'Enter the name you would like to appear in the "From" field of your outgoing messages (for example, "John Smith").' and 'Enter your email address. This is the address others will use to send email to you (for example, "user@example.net").'. There are two input fields: 'Your Name:' with the placeholder text 'First Lastname' and 'Email Address:' with the placeholder text 'username@yourdomain.tld'. Both input fields are circled in red. A green arrow points from the 'Email Address' field to the 'Next >' button. The 'Next >' button is also circled in red. At the bottom right, there are three buttons: '< Back', 'Next >', and 'Cancel'.

Account Wizard

Identity

Each account has an identity, which is the information that identifies you to others when they receive your messages.

Enter the name you would like to appear in the "From" field of your outgoing messages (for example, "John Smith").

Your Name:

Enter your email address. This is the address others will use to send email to you (for example, "user@example.net").

Email Address:

< Back Next > Cancel

Step 3: Server Information

Account Wizard

Server Information

Select the type of incoming server you are using.

☐ POP ☒ IMAP

Enter the name of your incoming server (for example, "mail.example.net").

Incoming Server:

Your existing outgoing server (SMTP), "titus.040services.net", will be used. You can modify outgoing server settings by choosing Account Settings from the Tools menu.

< Back Next > Cancel

Step 4: User Names

Account Wizard

User Names

Enter the incoming user name given to you by your email provider (for example, "jsmith").

Incoming User Name:

Your existing outgoing (SMTP) username, will be used. You can modify outgoing server settings by choosing Account Settings from the Tools menu.

< Back Next > Cancel

Note: instead of the @ user the + sign as some mail programs will not accept the @ character in the username.

Step 5: Account Name

Account Wizard

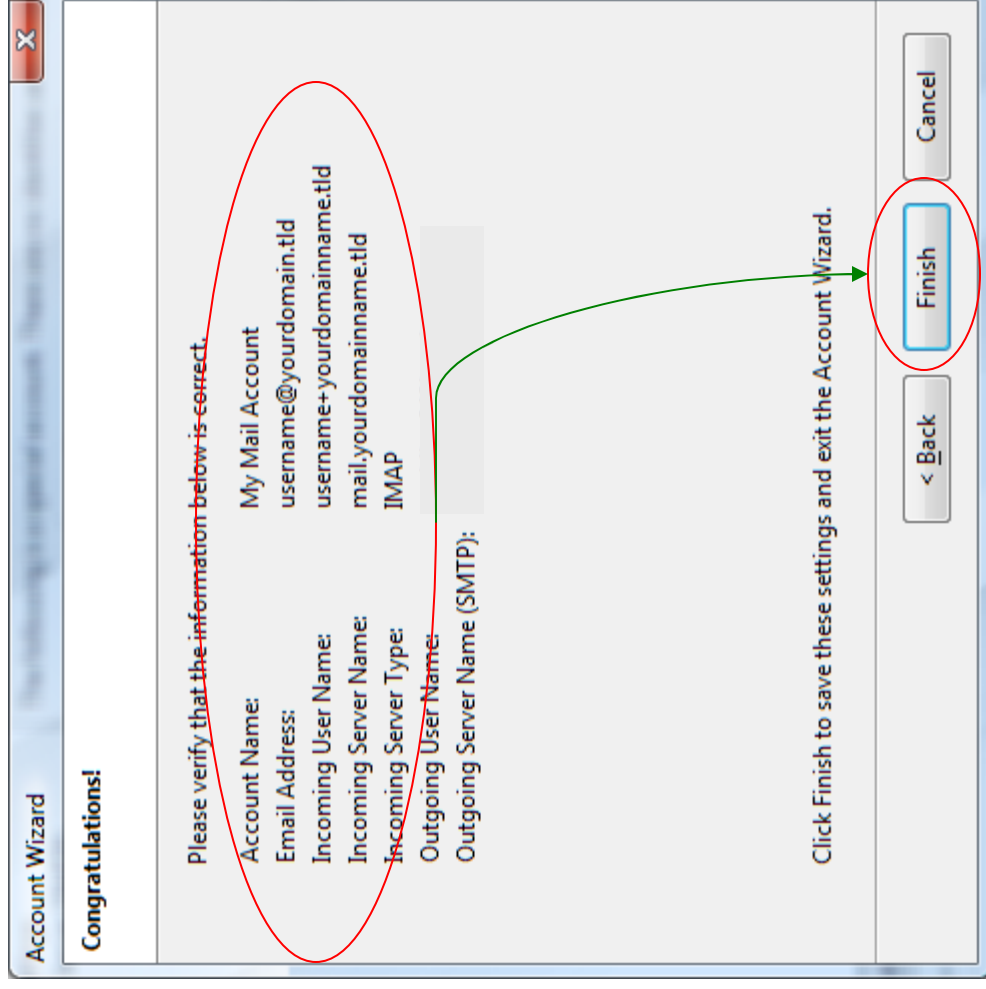
Account Name

Enter the name by which you would like to refer to this account (for example, "Work Account", "Home Account" or "News Account").

Account Name:

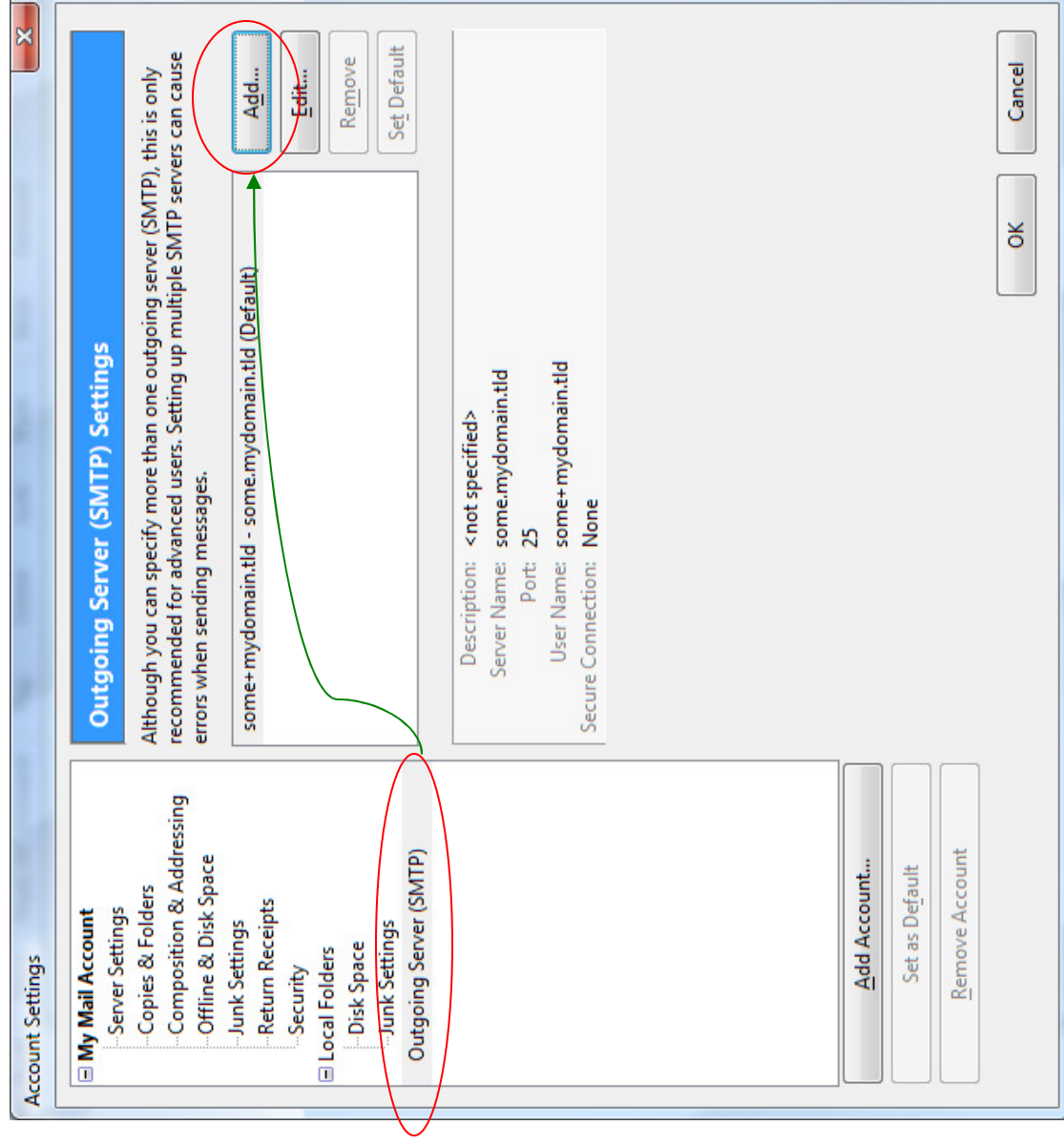
< Back Next > Cancel

Step 6: Almost ready

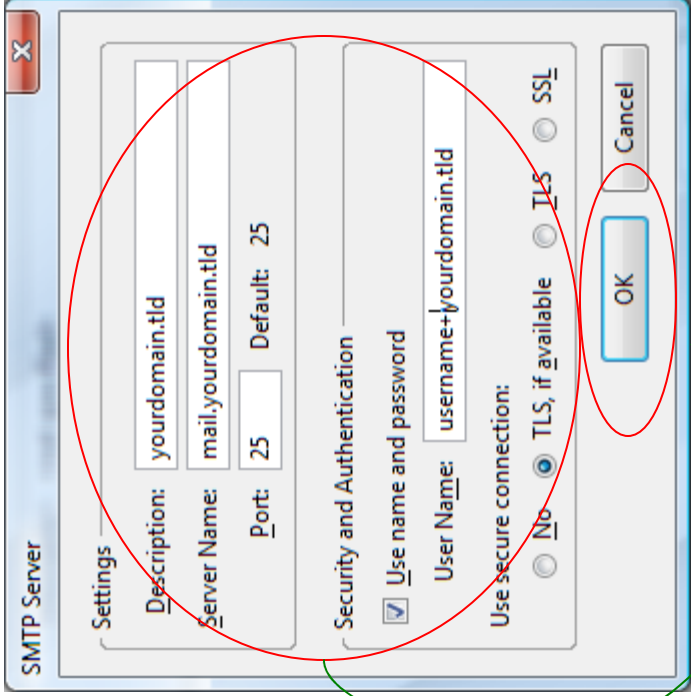


Note: we still have to setup the outgoing server name (SMTP)

Step 7: Outgoing Server (SMTP) Settings



Step 8: SMTP Server



SMTP Server

Settings

Description: yourdomain.tld

Server Name: mail.yourdomain.tld

Port: 25 Default: 25

Security and Authentication

☒ Use name and password

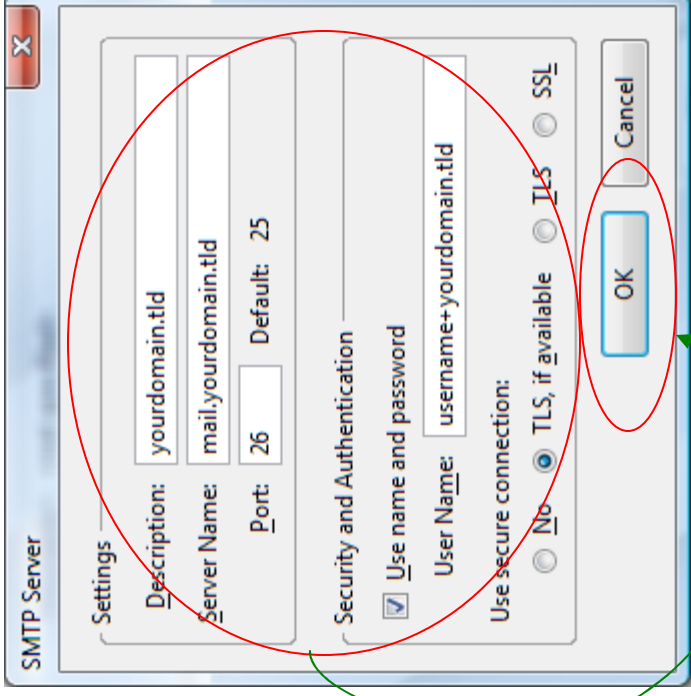
User Name: username+yourdomain.tld

Use secure connection:

☐ No ☒ TLS, if available ☐ TLS ☐ SSL

OK Cancel

Or...



SMTP Server

Settings

Description: yourdomain.tld

Server Name: mail.yourdomain.tld

Port: 26 Default: 25

Security and Authentication

☒ Use name and password

User Name: username+yourdomain.tld

Use secure connection:

☐ No ☒ TLS, if available ☐ TLS ☐ SSL

OK Cancel

Step 9: Set Default.

